

**Manukau Institute of Technology Limited  
and  
Unitec New Zealand Limited  
MEETING OF THE BOARD OF DIRECTORS**

**Date:** 29 April 2021

**Venue:** Manukau Institute of Technology, ND Block, Level 3 Boardroom ND317

**Time:** 11.30 am

**Directors:** Peter Winder, Andrew Lesa, Monique Cairns, Peter Parussini, Robert Reid, Steven Renata, Ziena Jalil

**AGENDA**

	OPEN SESSION
	<b>Karakia</b>
1.	Welcome & Apologies
1.1.	<a href="#">Disclosure of Interests Register</a>
1.2.	<a href="#">Meeting Schedule 2021</a>
1.3.	<a href="#">Committees of the Board</a>
2.	<a href="#">Minutes of the meeting held 25 March 2021</a>
2.1.	Matters arising
3.	<a href="#">Action List</a>
4.	Chief Executive's Report
5.	<b>People and Culture</b>
5.1.	<a href="#">Health and Safety Report</a>
6.	<b>Reports and Minutes from Committees</b>
6.1.	<a href="#">MIT Academic Committee Report and Minutes of the meeting held 7 April 2021</a>
6.2.	<a href="#">MIT Pacific Community Komiti Minutes 2021</a>
6.3.	<a href="#">Unitec Fono Faufautua Committee – Minutes 17 March 2021</a>
7.	<b>For Information</b>
7.1.	<a href="#">Priority Groups Report</a>
8.	<b>Correspondence</b>
8.1.	Letter Penny Simmonds Student Allowances
9.	<b><i>Formal Motion for Moving into Closed Session</i></b>

	CLOSED SESSION
10.	<a href="#">Minutes of the Confidential Meeting held 25 March 2021 and</a>
	Minutes of the Out of Session Unitec e-Meeting held 16 April 2021
10.1.	Matters Arising

11.	<a href="#">Action List</a>
12.	Chief Executive's Report - Closed
13.	<b>Financial Reports</b>
13.1.	<a href="#">Enrolment Update</a>
13.2.	<a href="#">Financial Reports – March 2021</a>
13.3.	Audit and Compliance Update
13.3.1.	<a href="#">Unitec Letter of Representation 31 Dec 20 Financial Statement</a>
13.3.2.	<a href="#">Memorandum Land Valuation Mt Albert Campus</a>
13.3.3.	<a href="#">Memorandum Fair Value Assessment Waitakere and Mt Albert Campus</a>
13.3.4.	<a href="#">Status of Audit Recommendations - External</a>
13.3.5.	<a href="#">Status of Audit Recommendations - Internal</a>
14.	<b>Items for Approval</b>
14.1.	Group Debt Financing and Transactional Banking Arrangements (Amended)
14.2.	<a href="#">ANZ Bank Debt Covenants 31 December 2020 (MIT)</a>
14.3.	<a href="#">Te Pūkenga Borrowing Consent</a>
15.	<b>Items for Information</b>
15.1.	<b>Capital Projects</b>
15.1.1.	<a href="#">Strategic Projects Overview</a>
15.1.2.	<a href="#">B108 Upgrade Project Status Report</a>
16.	<b>People and Culture</b>
16.1.	<a href="#">Staff Diversity and Equity Report</a>
16.2.	<a href="#">Staff Complaints Report (Unitec)</a>
17.	<b>Reports and Minutes from Committees</b>
17.1.	<a href="#">MIT Academic Committee Minutes of the meeting held 7 April 2021</a>
18.	<b>Correspondence</b>
18.1.	<a href="#">Te Pūkenga - Letter of Comfort – MIT &amp; Unitec</a>
	<b><i>Formal motion for moving out of closed session</i></b>
	<a href="#">Karakia and close meeting</a>