

**Manukau Institute of Technology Limited  
and  
Unitec New Zealand Limited  
MEETING OF THE BOARD OF DIRECTORS**

**Date:** 25 March 2021

**Venue:** Manukau Institute of Technology, ND Block, Level 3 Boardroom ND317

**Directors:** Peter Winder, Andrew Lesa, Monique Cairns, Peter Parussini, Robert Reid, Steven Renata, Ziena Jalil

**Time:** 12.30 pm

**AGENDA**

	<b>OPEN SESSION</b>
	<b>Karakia</b>
1.	Welcome & Apologies
1.1.	<a href="#">Disclosure of Interests Register</a>
1.2.	<a href="#">Annual Declaration of Interests</a>
1.3.	<a href="#">Meeting Schedule 2021</a>
1.4.	<a href="#">Committees of the Board</a>
2.	<a href="#">Minutes of the meeting held 25 February 2021</a>
2.1.	Matters arising
3.	<a href="#">Action List</a>
4.	Chief Executive's Report (Verbal Update)
5.	Health and Safety Report
5.1.	<a href="#">MIT/Unitec Health and Safety Report</a>
6.	<b>Reports and Minutes from Committees</b>
6.1.	<a href="#">MIT Academic Committee Report and Minutes 3 March 2021</a>
6.2.	<a href="#">MIT Pacific Community Komiti Minutes</a>
6.3.	<a href="#">Unitec Fono Faufautua Committee - Terms of Reference</a>
7.	<b>Items for Approval</b>
7.1.	<a href="#">MIT Granting of Awards</a>
8.	<b>Items for Information</b>
8.1.	<a href="#">Student Complaints Report</a>
9.	<b>Correspondence</b>
9.1.	<a href="#">Minister Hipkins Letter to Te Pūkenga Council Chair – Subsidiary Reporting 9 months</a>
10.	<b><i>Formal Motion for Moving into Closed Session</i></b>

	<b>CLOSED SESSION</b>
11.	<a href="#">Minutes of the Confidential Meeting held 25 February 2021</a>
11.1.	Matters Arising
12.	<a href="#">Action List</a>
13.	Chief Executive's Report – Closed (Verbal)
14.	<b>Financial Reports</b>
14.1.	<a href="#">Enrolment Update</a>
14.2.	<a href="#">Financial Reports – February 2021</a>
14.3.	Financial Reports – December 2020
15.	<b>Items for Approval</b>
15.1.	<a href="#">B108 Business Case</a>
15.2.	<a href="#">MIT Tech Park Lease</a>
16.	<b>Items for Information</b>
16.1.	Capital Projects
16.1.1.	<a href="#">Draft CAMS Current State Assessments</a>
17.	<b>Reports and Minutes from Committees</b>
17.1.	<a href="#">APPROVAL: Audit and Compliance Committee Report</a>
17.1.1.	<a href="#">Audit and Compliance Minutes for the Meeting Held 29 October 2020</a>
17.1.2.	<a href="#">Legislative Compliance Declarations Report</a>
17.1.3.	<a href="#">Report of Audit &amp; Compliance Committee to the Board for the 9-month period ending 31 December 2020</a>
17.1.4.	<a href="#">2021 Internal Audit Plan</a>
17.1.5.	<a href="#">MIT Audit NZ Proposal Letter</a>
17.1.6.	<a href="#">Unitec Audit NZ Proposal Letter</a>
17.1.7.	<a href="#">Unitec Engagement Letter</a>
	<b><i>Formal motion for moving out of closed session</i></b>
	<b>Karakia and close meeting</b>