

**Manukau Institute of Technology Limited and  
Unitec New Zealand Limited**  
**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS**  
**(Board)**  
**26 May 2022 at 11am**

**Open Session Minutes**

These are the minutes of the open session of a meeting of the Board of the Company held on 26 May 2022.

**DIRECTORS**

Peter Winder, Chair      Robert Reid      Peter Parussini      Fale (Andrew) Lesa  
Monique Cairns

**IN ATTENDANCE**

Gus Gilmore - Chief Executive	Michelle Teirney - DCE Operations
Simon Nash - DCE Learner Experience & Success	Martin Carroll - DCE Academic
Kirsten Sargent - Interim DCE People & Culture (MIT)	Matua Vince Hapi
Peseta Sam Lotu-liga - DCE Pacific, Partnerships & Support	Antoinette Wood - Board Secretary
Chris Hutton – Interim DCE People & Culture (Unitec)	Ali Ikram - Communications

1. **Karakia** – The meeting was opened with a karakia. Matua Vince acknowledged and paid tribute to te rangatira Joe Hawke.

**Welcome & Apologies**

The Chair welcomed everyone to the meeting.

Apologies were received from M Royal, S Renata and Z Jalil.

Moved: P Winder

Seconded: R Reid

**CARRIED**

**Disclosure of Interests Register**

No conflicts with the matters on the agenda were declared.

**Meeting Schedule 2022**

The Board noted the Meeting Schedule for 2022.

**Committees of the Board**

The meeting noted the Committees of the Board.

2. Minutes of the Open Board Meeting held 26 April 2022

**Resolved:**

The Board approved the minutes of the Unitec NZ Ltd and Manukau Institute of Technology Ltd ordinary Open Board Meeting held on 26 April 2022 as a true and correct record.

Moved: P Winder

Seconded: P Parussini

**CARRIED**

3. Reports and minutes from Committees

3.1 MIT Pacific Community Komiti Minutes

**Resolved:**

The Board received the minutes of the Pacific Community Komiti Meeting held 8 April 2022.

Moved: P Winder

Seconded: F Lesa

**CARRIED**

3.2 Unitec Fono Faufautua Committee Minutes

**Resolved:**

The Board received the minutes of the Unitec Fono Faufautua Committee meeting held 13 April 2022.

Moved: P Winder

Seconded: F Lesa

**CARRIED**

3.3 Rūnanga Minutes

**Resolved:**

The Board received the following meeting documents:

- a) Confirmed Rūnanga Minutes 10 March 2022
- b) Confirmed Rūnanga Minutes 14 April 2022
- c) Draft Rūnanga Minutes 12 May 2022.

Moved: P Winder

Seconded: M Cairns

**CARRIED**

3.4 Academic Committee Report and Minutes

Management raised to the Board's attention an issue which has arisen at MIT concerning programme unification, in particular the unification of the Bachelor of Nursing Māori Programme. MIT's BN Māori external industry advisory group has a view that MIT's programme is a 'BN Tainui' and are concerned that if the BN Māori becomes unified it will lose its specific relevance to Waikato Tainui. When the three Bachelor of Nursing programmes are released for consultation on 10 June, they will be arguing that nationalising Māori programmes is not consistent with Te Tiriti partnerships. MIT management has raised this with Te Pūkenga and will ensure that Waikato Tainui have direct input into the upcoming Te Pūkenga consultation process. The BN Māori is a taonga gifted by Waikato Tainui to MIT, as such the Board advised management to ensure MIT's relationship with Waikato Tainui is protected through the

consultation process.

**Resolved:**

The Board:

1. Noted the following reports of academic committee meetings:
  - Unitec Te Komiti Mātauranga: 04/05/2022
  - MIT Academic Committee: 11/05/2022
2. Approved the addition of the Pou Hautu as a member *ex officio* of Unitec's Komiti Mātauranga and MIT's Academic Committee.

Moved: P Winder

Seconded: F Lesa

**CARRIED**

4. Chief Executive's Report

The report was taken as read. Management provided the Board with a verbal update on MIT's Open Day held 21 May. The event was highly successful, with c. 400 visitors and 60 enrolment applications received on the day. A similar event is planned to be held at Unitec later in the year.

Further discussion was held around the increasing issue of the disengagement of secondary school students with education. The Board questioned whether there might be an opportunity to partner with schools, institutions and government in securing or creating joint funding between multiple parties that would both address NEETs and the withdrawal from schools and create a pipeline for future enrolments. While we would only be part of the solution, the Board encouraged management to think about how we might help others see what solutions might be possible. Management to circulate a proposal out of session.

**Resolved:**

The Board noted the information supplied.

Moved: P Winder

Seconded: P Parussini

**CARRIED**

5. Safety, Wellbeing and Sustainability Report

Management confirmed that the MIT statistic relating to Injuries Reported (35) is the correct figure, due to increased reporting of incidents within the Early Childhood Centre.

**Resolved:**

The Board received the Safety, Wellbeing and Sustainability report.

Moved: P Winder

Seconded: R Reid

**CARRIED**

### ***Formal Motion for Moving into Closed Session***

#### **Resolution to exclude public in accordance with the Closed Session Agenda.**

The Chair recommended that the public be excluded from the remainder of the meeting in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) and the particular interests protected by section 9 of the Official Information Act 1982 which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public.

The general subject of each matter to be considered while the public is excluded, the reason for passing the resolution in relation to each matter and the specific grounds under section 48(1) of LGOIMA for the passing of the resolution are as follows:

<b>Agenda Item</b>	<b>General subject of each matter to be considered</b>	<b>Reason for passing resolution in relation to each matter</b>	<b>Grounds under section 48(1) for the passing of the resolution</b>
6.	Confidential Minutes of the meeting held 26 April 2022	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty  Section 9(2)(b)(ii) of the Official Information Act - protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Board is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
7.	Status of Audit Recommendations	Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities  Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty  Section 9(2)(b)(ii) of the Official Information Act - protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Board is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
8.	People and Culture 9.1 Diversity & Pay Equity Reports 9.2 Speak Up Reports	Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities  Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty  Section 9(2)(b)(ii) of the Official Information Act -	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Board is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).

		protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	
9.	Chief Executive's Report	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(b)(ii) of the Official Information Act - protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Board is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
10.	Enrolment Updates	<p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 9(2)(b)(ii) of the Official Information Act - protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Board is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
11.	Building 108 Upgrade Project Status Report	<p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(b)(ii) of the Official Information Act - protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Board is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
12.	Financial Reports	<p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Board is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA

		<p>their duty</p> <p>Section 9(2)(b)(ii) of the Official Information Act - protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	<p>applies).</p>
13.	Correspondence	<p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(b)(ii) of the Official Information Act - protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	<p>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Board is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).</p>

And that certain employees from MIT and Unitec, namely Gus Gilmore, Keith Ikin, Michelle Teirney, Simon Nash, Martin Carroll, Peseta Sam Lotu-liga, Kirsten Sargent, Chris Hutton, Vince Hapi, Ali Ikram and Antoinette Wood, be permitted to remain at the meeting after the public has been excluded, because of their knowledge in relation to the above items. This knowledge, which will be of assistance in relation to the matters above to be discussed, is relevant to those matters because they have assisted in the progression of such matters.

Moved: P Winder

Seconded: M Cairns

**CARRIED**

The open session concluded at 11.47am.

The public excluded session commenced at 11.47am and concluded at 12.27pm.

There being no further business the chairperson declared the meeting closed at 12.30pm.

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Peter Winder, Chair 30 June 2022